



P.O. Box 3020
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AUTOMATED BANK DRAFT - ACH

Many of our customers have found that the most convenient and safest way to pay their monthly water bill is by **Automated Bank Draft**. Using this method of payment, you still receive your monthly bill just as you do now. After reviewing your bill, if you want us to draft your account, you don't need to take any action. We will draft your bank account on the due date (15TH) for the amount billed. However, you can stop **Automated Bank Draft** after you receive your bill and before the 10th of each month, by simply sending a written request to **STOP PAYMENT** or request an **AUTHORIZATION TO STOP PAYMENT** form.

Automated Bank Draft starts and stops per your direction.

To begin **AUTOMATED BANK DRAFT**, fill in the information below and attach a **VOIDED CHECK** to this form.

Name (please print) _____

Service Address _____

_____, GA

City

Zip Code

Account # (water bill account) _____

Customer's Signature

Date

OFFICE USE ONLY

_____ Customer Service Representative	_____ Date Entered (Account)